

# Checklist to Receive a Summary of Indicative Terms for a CMBS Conduit Loan

- Property Address and name of Owner
- Amount of Loan Requested
- Is the transaction a Purchase or Refinance?
- Purchase Price if Purchase, amount of Loan to be paid off if Refinance
- Current Property Rent Roll (except for hotels)
- Property Income and Expenses for the most recent 12 months in Excel
- Recent Property Balance Sheet
- Estimated net worth of owner and cash on hand
- A statement that the owner has never declared personal or property bankruptcy, does not have any liens, litigation or felonies, and has never defaulted on a commercial or personal loan
- Most recent monthly STAR report (hotels only)
- When does franchise agreement expire (hotels only)

**Please provide the documents by email.**